Delivery Classification Guide

Classification Prescription 2023

Tertiary
**Education
Commission**
Te Amorangi
Mātauranga Matua

Contents

Introduction

The TEC reviewed the Course Classification Guide in 2022. We have updated it to reflect changes required to implement the Unified Funding System (UFS), incorporate legislation changes, maintain currency, and include more specific guidance. We have renamed it the Delivery Classification Guide (DCG).

Information on the Numeric Code that gets used with the Alphabetic Code to determine funding is included as Appendix 1. A summary of major changes is in Appendix 2 at the end of the DCG. The most significant of these changes are:

- the introduction of new classifications for #40 Te Reo Māori and #41 Tikanga Māori
- the removal of #21: Trades 1 (all trade courses for trainees under the Industry Training and Apprenticeships Act 1992 and Agricultural, Horticultural, Forestry, and Primary Industry Cadets)
- the removal of #22.1: Vocational Training for Industry (all courses where delivery is comparable to Industry Training).

Using the DCG

Tertiary Education Organisations (TEOs) are required to classify their delivery using the current delivery classification prescription set out in this DCG.

All Degree/Diploma/Certificate or other awards/qualifications/micro-credentials described in the DCG must be appropriately approved, either by Universities New Zealand's Committee on University Academic Programmes (CUAP) or the New Zealand Qualifications Authority (NZQA) – along with the relevant delegated quality assurance body where applicable (i.e., the appropriate council or registration board).

As the TEC funds at a course level, we need information about the classification of each component part or course that forms part of a programme or micro-credential before we can approve a micro-credential or programme leading to a qualification as eligible to receive funding. Once a programme or micro-credential has been approved by an external quality assurance body, the TEO must disaggregate it into component parts or courses for classification.

Note that the disaggregation requirement does not apply to programmes reported to the TEC via the Industry Training Register (ITR). The Work-based, Work-based Pathway to Work and Assessment and Verification mode provision in these programmes is funded similarly to a programme classification, and the TEC assigns a single delivery classification and funding rate to each programme. Delivery of Provider-based aspects of these programmes is subject to the normal delivery classification requirements.

Where applicable, we have included detail on the UFS funding rate that TEC will assign.

Programmes and qualifications at Level 2 on the New Zealand Qualifications and Credentials Framework

In the Single Data Return (SDR), component parts and/or courses/within programmes at level 2 on the New Zealand Qualifications and Credentials Framework (NZQCF) can have a 'maximum' funding rate of F2 (delivery component funding rate category). For example, engineering trades at level 2 must be assigned course classification 22, not 11. In the ITR, this applies to each programme.

The Programme Basis Rule

There are some instances where we have approved a programme classification to allow a single classification code to be assigned to the entire programme of study.

A programme classification has been approved for specific programmes of study and applies to classification codes #07, #11.2, #15, #17, #19.1, #19.2, #20 and #23–37, to acknowledge the higher costs of delivery for

these programmes.

How to apply the classifications outlined in this guide
A summary of how to apply the classifications in the DCG is provided below. You should also refer to notes and guidance within each classification.

- When entering component parts or courses under the UFS, please enter the specified code and funding category. At least 90 percent of the content or subject matter must fit into the classification you have assigned to a course, unless the Programme Basis Rule applies.
- Refer to the Programme Basis Rule above, and the information for each classification, regarding provision that qualifies for the programme classification.
- Classification may also depend on the level, as component parts or courses in some disciplines are funded at different rates or under different codes, depending on the year of study. For example, Years 2 and 3 of an undergraduate Medical degree are classified as #15 while Years 4 through 6 are classified as #37, and postgraduate Medicine is classified as #15.
- To ensure that each component part or course is classified correctly, TEOs must assign a name that correctly describes the majority of content. This helps the TEC review the correct use of codes in our approval process.
- Where TEC believes an incorrect classification may have been used for a course or programme, we will contact you for clarification and amendment if needed.

Please contact us on 0800 601 301 or email via CustomerService@tec.govt.nz if you are unsure about an appropriate classification.

#01: Agriculture; Horticulture

Provision	Funding category	UFS funding rate that TEC will assign
Degree and higher-level study	H2 – 4	Not applicable
Diploma/Certificate (excluding specialised Agriculture and Horticulture)	L1	F3
Diploma/Certificate in specialised Agriculture and Horticulture	H2	F5

› Agricultural and Horticultural Systems Management (see note 1)
› Agricultural Biochemistry
› Agricultural Microbiology
› Agriculture (other than Trade Certificates) (see notes 2–4)
› Agronomy
› Aquaculture
› Arboriculture
› Beekeeping
› Conservation Studies
› Ecology
› Entomology (specific to agriculture and horticulture)
› Environmental Management/Environmental Rehabilitation
› Equine Industry (other than apprenticeship training) (see note 2)
› Floriculture (see note 1)
› Forestry (other than Trade Certificates) (see note 2)
› Horticultural Science (see note 5)
› Horticulture (other than Trade Certificates) (see note 2)
› Land Management (see note 5)
› Parks and Recreation
› Pest Control (agricultural pests, eg, possums, deer, rabbits)
› Plant Health
› Practical Cable Logging (see note 6)
› Primary Industry (vocational operational skills)
› Specialised agriculture and horticulture (see note 7)
› Solid Wood Processing (see note 6)
› Viticulture/Winemaking/Oenology
› Wildlife and Habitat Management
› Wool
› Wool and Fibre Science (see note 6)

Notes:
1. Floriculture is the cultivation and farming of flowers as a primary industry and is classified as #01. Floristry and Interflora courses are classified as #03.
2. Pre-vocational courses leading to Trade Certificates in agriculture, horticulture, forestry or primary industry, should be classified as #22. The exceptions to this note are vocational primary industry operational skills which are classified as #01.
3. Courses in hobby/relaxation/leisure gardening and secondary employment agriculture are classified as #5.2.

4. Farm Management, Resource Management and Rural Development are classified as #04. The exceptions to this are vocational courses with a focus on primary industry operational skills.
5. Animal Science, Plant Science and Soil Science are classified as #18.
6. For specialist unit standards there is provision for funding some content at the C1 level. This involves:
    o situations where learners undertake a 50 percent (or higher) component of practical study within a sawmill or cable-logging environment.
    o those components that require very high levels of supervision and/or safety equipment because of their intrinsic safety risks.
7. Specialised Agriculture and Horticulture at Level 5 and above that are targeted at primary industry management are classified as #01.

#02: Architecture; Quantity Surveying

Provision	Funding category	UFS funding rate that TEC will assign
Degree and higher-level study	C2 – 4	Not applicable
Diploma/Certificate	B1	F2

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional courses courses specific to the discipline may be aggregated as per the Programme Basis Rule.

› Architecture
› Building and Construction Science
› Draughting
› Planning
› Quantity Surveying

Note:
Classify elective non-professional courses of general interest such as arts and music in the appropriate classification.

#03: Arts; Advanced Studies for Teachers; Health Therapies; Humanities; Languages; Social Sciences

Provision at:	Funding Category:	UFS funding rate that TEC will assign
Degree and higher-level study	A1 – 4	Not applicable
Diploma/Certificate (excluding specialised Agriculture and Horticulture)	A1	F1

› Advanced Studies for Teachers
› All languages (e.g., Arabic, Japanese except for te reo Māori)
› American Studies
› Ancient History
› Animal Care and Handling
› Anthropology
› Applied Mathematics
› Architectural History

- › Aromatherapy
- › Arts and Crafts (not meeting criteria for #12)
- › Art History
- › Asian Studies
- › Aviation Theory
- › Beauty Therapy
- › Body Therapy
- › Bridging Courses (see note 1)
- › Classics
- › Communication Studies
- › Community, Whānau and Family Studies
- › Complementary Health Therapies
- › Counselling (see note 3)
- › Criminology
- › Cultural Studies
- › Dental Assistants (not Hygienists, Therapists or Technicians)
- › Demography
- › Design/Applied Arts (not meeting criteria for #12)
- › Design History
- › Diversional and Recreational Therapy
- › Drama (not meeting criteria for #16)
- › Early Childhood Education (not meeting criteria for #19)
- › Economic History
- › Education
- › English
- › English as a Second or Other Language
- › Ethics (other than Legal)
- › Exercise, Sports and Recreation Studies (see note 2)
- › First Aid
- › Fitness Instruction
- › Floristry › Foundation Health Studies (see note 1)
- › Funeral Directing
- › Health Care Assistants
- › Health Promotion
- › Health Related Courses
- › Herbal Studies
- › History
- › Homeopathy
- › Humanities
- › Hypnotherapy
- › Interflora (and similar)
- › Journalism
- › Languages
- › Law Enforcement
- › Librarianship and Information Studies
- › Linguistics
- › Literature
- › Māori Studies
- › Massage
- › Mathematics
- › Media Studies
- › Music History
- › Music (not meeting criteria for #16)

- Nanny and other Childcare Education (not meeting criteria for #19)
- Naturopathy
- Neuromuscular Therapy
- Nursing Care – Animals
- Nursing (not meeting criteria for #17 or #24)
- Occupational Health and Safety

- Paramedical Studies
- Performing Arts (not meeting criteria for #16)
- Pest Control – Health and Safety Related (Domestic pests e.g. rats, mice, cockroaches)
- Pharmacy (Shop) Assistant
- Philosophy
- Police Studies
- Policy Studies/Political Science
- Radio/Television (not meeting criteria for #16)
- Rafting and other Adventure Sports
- Recreational Studies (see note 2)
- Reflexology
- Religious Studies
- Religious Studies/Mission and Ministry Training
- Rest Home Workers
- Security Services
- Sign Language (other than teaching teachers or interpreters)
- Social and Public Policy
- Social Anthropology
- Social Work (see note 4)
- Sociology
- Sports Coaching
- Sports Playing
- Sports Studies
- Statistics
- Teaching People with Disabilities
- Tertiary Teaching/Certificates/Diplomas (JEB Qualification)
- Theatre and Film Studies (not meeting criteria for #16)
- Theology
- Therapeutic Massage
- Therapeutic Recreation
- Traditional Chinese Medicine
- Women's Studies

Notes:
1. Classify foundation and bridging courses that equate to a revision of secondary school curriculum at International Standard Classification of Education (ISCED) Level 3 (Levels 1–3 of the NZQCF or Years 11–13 of the secondary school system) as #03.
2. Classify Recreational Studies which do not meet the criteria for classification as either #13 or #18 as #03, except those which conform to ISCED 09 courses and are classified as #5.2.
3. Any health-related training/staff development courses remain the responsibility of the individual or the employer. These are programmes of less than six months that provide skills and expertise that meet employers' specific needs rather than national health service requirements, or programmes that do not provide national qualifications. TEOs must report these Equivalent Full-Time Student (EFTS) units as cost recovery EFTS units.
4. Classify non-practicum-based Social Work courses as #03. For practicum courses at and above degree level, classify as #17.

#03.1: Osteopathy; Acupuncture

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	L1 – 4	Not applicable
Diploma/Certificate	L1	F3

#04: Business; Accountancy; Office Systems/Secretarial; Management

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	J1 – 4	Not applicable
Diploma/Certificate	J1	F1

- › Accountancy
- › Accounting and Finance
- › Administration
- › Advertising
- › Agribusiness
- › Agricultural Economics and Business
- › Banking
- › Business
- › Business Administration
- › Commercial Management
- › Computer Applications:
    - o Computer Skills
    - o Office Systems
    - o Word Processing
    - o Web Design
    - o Spreadsheet Operations
    - o Software Packages and Applications
    - o IT General Knowledge
    - o Introductory Courses
    - o E-Commerce general/business (not meeting criteria for #06)
- › Desktop Publishing
- › Econometrics
- › Economics
- › Ergonomics
- › Farm Management
- › Finance
- › Food Quality Assurance (see note 1)
- › Hospitality
- › Hotel Management
- › Human Resources Management
- › Industrial Relations
- › Information Systems/General Management
- › Insurance and Actuarial Studies
- › International Business
- › International Relations
- › Investment/Securities
- › Labour Relations

- › Management
- › Management Science/Information Systems
- › Marketing
- › Office Management
- › Operations Research
- › Property Administration
- › Property Management and Valuation
- › Public Relations
- › Publishing
- › Real Estate and Valuation
- › Recreational Administration/Management
- › Resource Management
- › Retail
- › Restaurant/Bar (see note 2)
- › Rural Development
- › Sales and Distribution
- › Secretarial Studies/Office Systems
- › Software Packages and Applications (not meeting criteria for #06)
- › Taxation
- › Tourism/Hospitality Management
- › Transport Management
- › Travel
- › Typing
- › Warehousing and Logistics
- › Word Processing and Office Tools

Notes:
1. Food Quality Assurance is classified as #11 only when it is aggregated into the Bachelor of Technology degree.
2. Restaurant/Bar is classified as #04 Hospitality and includes food and beverage services.

#05.2: General Education

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-levels	A2	Not applicable
Diploma/Certificate	A1	F1

This classification applies to any component parts or courses not assigned any other classification. If component parts or courses are correctly classified, there are no general education classifications.

#06: Computer Science

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	B1 – 4	Not applicable
Diploma/Certificate	B1	F2

- › Advanced Business Computing (see notes 1 and 3)
- › Artificial Intelligence
- › Computer Aided Design (CAD) (see note 2)
- › Computer Aided Manufacturing (CAM) (see note 2)

> › Computer Integrated Manufacturing (CIM) (see note 2)
> › Computer Numeric Control (CNC) (see note 2)
> › Computer Programming
> › Database Management (see note 3)
> › E-Commerce (see note 2)
> › Information Systems Development/Inter-organisational
> › Management/Troubleshooting (see notes 1 and 3)
> › Information Technology (see note 3)
> › Quantitative and Computer Studies
> › Software Engineering
> › Systems Design
> › Web Design (see note 2).

Notes:
1. Not including Standard Office Systems, Word Processing, Software Packages and Applications, Spreadsheets, or General Management, which should be classified as #04.
2. This requires knowledge of programming languages/protocols including evidence of scripting, authoring, and/or dialogue with operating systems. The learning is to be focused on the programming elements rather than being applied to other discipline areas.
3. This requires knowledge of Computer Science aspects, that is, advanced knowledge required of technical construction or performance of IT equipment and systems.

#07: Dentistry

Provision	Funding Category	UFS funding rate that TEC will assign
Undergraduate Dentistry (years 2-5)	R2	Not applicable
Postgraduate Dentistry	G3 – 4	Not applicable

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional courses specific to the discipline may be aggregated as per the Programme Basis

Rule.

Notes:
1. This classification includes bachelor degrees and those honours and doctoral qualifications that meet the criteria for delivery on the NZQCF at Levels 7 (degree) and above (DQ7+).
2. Classify elective non-professional courses of general interest such as arts and music in the appropriate classification.
3. Enrolments in undergraduate degrees are restricted.

#11: Engineering; Technology

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	C1 – 4	Not applicable
Diploma/Certificate	C1	F3

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional degree courses specific to the discipline may be aggregated as per the Programme Basis Rule.

- › Agricultural Engineering
- › Biotechnology
- › Chemical and Material Engineering
- › Civil Engineering
- › Commercial Engineering Technology
- › Commercial Fishing and Processing
- › Consumer and Applied Science
- › Electrical and Electronic Engineering
- › Engineering Science
- › Food Quality Assurance (see note 1)
- › Food Technology (see note 1)
- › General Studies (Engineering)
- › Knitting and Textiles Technology
- › Marine Engineering
- › Mechanical Engineering
- › Mining
- › Natural Resource Engineering
- › Nautical Studies
- › Production Technology
- › Sound Engineering
- › Surveying
- › Technology
- › Theoretical and Applied Mechanics

Notes:
1. Food Technology is classified as #11 when a degree programme is aggregated. Food Science (degree or diploma course) is classified as #18.
2. Classify elective non-professional courses of general interest such as arts and music in the appropriate classification.
3. Engineering at Level 4 and above is classified as #11. Everything else is classified as #22.

#11.1: Priority Engineering

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	N1 – 4	Not applicable
Diploma/Certificate	N1	F4

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional courses specific to the discipline may be aggregated as per the Programme Basis Rule.

- › Engineering courses that lead to engineering qualifications at Level 5 and above.

Notes:
1. Courses classified as #11.1 must be agreed by the TEC. All providers who currently deliver relevant courses have been contacted by the TEC. Should you wish to have additional courses considered for this classification, please contact the TEC.

#11.2: Pilot Training

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	M1 – 4	Not applicable
Diploma/Certificate	M1	F4

Pilot training diplomas have been approved for funding under the Programme Basis Rule. The same course classification is applied across all courses within a programme of study that includes practical pilot training, regardless of whether an individual course more closely matches the definition of a different course classification. This will be reviewed in the future for its suitability.

Degree courses are disaggregated and classified in the appropriate classifications.

Notes:
1. Aviation Theory for degree-level provision and above is classified in #03: Arts, Advanced Studies for Teachers, Health Therapies, Humanities, Languages, Social Sciences.
2. Courses here are those previously covered in course classification #11 prior to 2013.

#12: Fine Arts; Design

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	B1 – 4	Not applicable
Diploma/Certificate	B1	F2

Degree courses in Design or Fine Arts/Applied Arts/Graphic Arts

Diploma courses (Levels 5–6) in Design or Fine Arts/Applied Arts/Graphic Arts

Certificate courses in Fine Arts/Applied Arts/Graphic Arts, Design, and Craft Design of two or more years duration.

Notes:
1. Classify all other fine art, craft and design courses not meeting the criteria above as #03.
2. Classify theory components of these disciplines as #03.

#13: Health Sciences (excluding classifications #07, #15, and #17)

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	C1 – 4	Not applicable
Diploma/Certificate	C1	F3

Professional degree and diploma courses specific to a certain discipline may be aggregated as per the Programme Basis Rule. Some health professional education and training programmes have a clinical training classification and should be recorded in that classification in data returns in an aggregated manner, not as #13. Postgraduate courses do not attract clinical training funding adjustments, so classify as #13.

- › Audiology (Clinical Training: classification #35)
- › Dental Technicians (not Assistants, Hygienists or Therapists)
- › Embalming
- › Exercise Science (see note 3)
- › Funeral Services (Embalming and Funeral Direction) (see note 5)
- › Medical Laboratory Technology (Clinical Training: classification #33)
- › Medical Radiation Therapy (Clinical Training: classification #30)
- › New Zealand Sign Language (preparing teachers)
- › New Zealand Sign Language Interpreting (preparing interpreters)
- › Pharmacy (Clinical Training: classification #31)
- › Pharmacy Assistants/Technicians (see note 4)
- › Physical Education (see note 3)
- › Physiology (undergraduate degree) (see note 8)
- › Podiatry
- › Prosthetics/Orthotics
- › Speech and Language Therapy (Clinical Training: classification #32)

Notes:
1. To meet the criteria for classification as #13, a programme must usually be at undergraduate level in a recognised Health Science. Programmes or courses in this classification must involve a high degree of specialisation, be high cost, require high tutor/learner ratios, and be of national importance.
2. Classify Fitness and First Aid courses as #03.
3. To meet the criteria for classification as #13, a qualification in Physical Education (Sport and Recreation, Exercise and Leisure Activities) must:
   - o be an integrated, full-time programme of study in research-based instruction at the undergraduate degree level
   - o prepare learners to teach physical education and have a curriculum emphasis in human sciences, eg, exercise physiology, functional anatomy, biomechanics, with a major practical component requiring clinical fitness testing facilities
   - o be taught by professionally qualified staff supported by qualified technicians.
4. Classify Pharmacy Technicians as #17. Classify Pharmacy Assistants as #03.
5. When Funeral Directing does not include embalming, but is offered as a separate qualification, classify as #03.
6. Classify courses not specific to the discipline but of general interest, eg, art, history or music, in the appropriate classification.
7. Classify New Zealand Sign Language qualifications, other than those for teachers and interpreters, as #03.
8. This category relates to a degree in Physiology. Classify Physiology courses contributing to other degrees as #18.

#13.1: Optometry

Provision	Funding Category	UFS funding rate that TEC will assign
Degree/Diploma/Certificate	M1 – 4	Not applicable

#14: Law

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	J1 – 4	Not applicable
Diploma/Certificate	J1	F1

› Law
› Legal Ethics
› Legal Executives
› Legal Practice
› Legal Studies

#15: Medicine (excluding intermediate/first year)

Provision	Funding Category	UFS funding rate that TEC will assign
Undergraduate Degrees (Years 2 and 3)	T2	Not applicable
Postgraduate Degrees	G3 – 4	Not applicable

Undergraduate Degrees

Years 2 and 3: Funding Category T2

Years 4, 5 and 6 of Undergraduate Degree programmes have a clinical training classification #37 and must be separated from Years 2 and 3.

Postgraduate Degrees: Funding Category G3 – 4

Intermediate courses are disaggregated and classified in the appropriate classification.

Postgraduate courses do not attract clinical training funding.

Professional courses specific to the discipline are aggregated as per the Programme Basis Rule.

Notes:
1. Classification includes bachelor degrees and those honours and doctoral qualifications that meet the criteria for DQ7+.
2. Classify elective non-professional courses of general interest such as arts and music in the appropriate classification.
3. Enrolments in undergraduate degrees are restricted.

#16: Music and Performing Arts

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	B2 – 4	Not applicable

› Choreography
› Music Performance and Composition
› Ngā Mahi a Rēhia – Māori Performing Arts
› Practical Theatre/Acting/Drama/Dance
› Radio/Television/Film Performance
› Theatre Direction

Notes:
1. Classify all music and performing arts courses not at degree level as #03.
2. Classify theory components of these disciplines as #03.

#17: Health-Related Professions

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	B1 – 4	Not applicable
Diploma	B1	F2

Professional degree and diploma courses specific to the discipline may be aggregated as per the Programme Basis Rule.

Providers offering training towards a prescribed qualification, pursuant to section 12 of the Health Practitioner's Competence Assurance Act 2003 (HPCA Act) in the following health-related professions, must be accredited by the relevant authority, as identified in Schedule 2 of the HPCA Act:

› Chiropractic (see note 2)
› Dental Hygienists (not Assistants)
› Forensic Psychiatry (see note 2)
› Medical Imaging (Clinical Undergraduate Training: classification #25) (notes 2 and 5)
› Nursing (Enrolled programme) (see note 7)
› Occupational Therapy (Clinical Undergraduate Training: classification #28)
› Pharmacy Technician (see note 2)
› Physiotherapy (Clinical Undergraduate Training: classification #29)
› Psychotherapy (see note 2)

Providers offering training towards a nationally recognised programme of study in the following health-related professions, must be accredited by the New Zealand Association of Counsellors before its qualification can be approved for funding (see note 2).

› Applied Counselling (see note 2)
› National Certificate in Counselling/Applied Counselling (Advanced) (see note 2)

Other health related professions covered under this classification:

› Social Work – for degree-level and above practicum courses (see note 8)

To use this classification for practicum components, a provider of social work education or training must be recognised by the Social Workers Registration Board to provide prescribed qualifications for the purposes of sections 99 (f) and (i) of the Social Workers Registration Act 2003.

Some health-related professional education and training qualifications have a Clinical Training classification that attracts a Clinical Training Adjustment. Record them in that classification (#24–37) in statistical returns and not as #17. Postgraduate courses do not attract clinical training funding adjustments, so classify as #17.

Notes:
1. Classify Fitness and First Aid courses as #03.
2. To meet the criteria for classification in #17, qualifications must be an integrated full-time programme of study with a minimum of 50% supervised, applied clinical teaching, lasting not less than one year, be taught by professionally qualified staff, and must have NZQA or the CUAP approval. Otherwise, classify as #03.
3. Any health-related training/staff development courses (defined as programmes which are less than six months, provide skills and expertise which meet employers' specific needs rather than national health service requirements or do not provide national qualifications) remain the responsibility of the individual or the employer. Such EFTS enrolments must be reported as cost

recovery EFTS places.

4. Academic papers offered separately from the health professional degree qualifications to meet an individual need are to be classified as #03.
5. Leads to registration as a Medical Radiation Technologist.
6. Elective courses within the programme not specific to the discipline but of general interest, such as art or music, must be disaggregated and classified under the appropriate classification.
7. All comprehensive nursing programmes also require Nursing Council approval, as does the Enrolled Nursing Programme.
8. Classify practicum courses for degree level and above Social Work as #17.

#17.3: Dental Therapy

Provision	Funding Category	UFS funding rate that TEC will assign
Degree/Diploma/Certificate	M2 – 4	Not applicable

A provider of Dental Therapy training must be accredited by the relevant health professional body pursuant to section 12 of the Health Practitioners' Competence Assurance Act 2003 before its qualifications can be approved for funding under this classification.

Note:
To meet the criteria for classification as #17.3, a programme must be an integrated, full-time programme of study with a minimum of 50 percent supervised, applied clinical teaching, lasting not less than one year; be taught by professionally qualified staff; and must have the CUAP or NZQA approval. Otherwise, classify as #03.

#18: Science

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study	V1 – 4	Not applicable
Diploma/Certificate	V1	F3

› Aerodynamics
› Anatomy
› Animal Science
› Antarctic Science
› Applied Sports and Recreational Sciences (note 1)
› Astronomy
› Atmospheric Sciences
› Biological Sciences
› Biomechanics
› Biophysics
› Botany
› Chemistry
› Earth Sciences
› Entomology
› Environmental Science
› Exercise Physiology
› Food Science
› Forest Science

- › Genetics
- › Geochemistry
- › Geography
- › Geology
- › Geophysics
- › Hydrology
- › Immunology:
    - ○ Biochemistry
    - ○ Cell Biology
- › Marine Science
- › Meteorology
- › Microbiology and Genetics
- › Molecular Biology
- › Oceanography
- › Pharmacology
- › Physics
- › Physiology (note 3)
- › Plant and Microbial Sciences
- › Psychology (note 2)
- › Soil Science
- › Textile Science
- › Wine Science
- › Zoology

Notes:

1. To meet the criteria for classification as #18, an Applied Sport and Recreational Science qualification must be part of an integrated programme of study of vocational or professional instruction lasting at least one year. The content must include a substantial practical component where at least 50 percent of intramural study involves laboratories, field, and allied work to exemplify and expand the theoretical material. Specialised staff must teach it with appropriate technician support, requiring facilities and resources that reflect the academic level of the qualification appropriate to this classification. If a course does not meet these criteria, classify it as #03.
2. Classify Clinical Psychology as #34.
3. Classify a degree in Physiology as #13.

#19.1: Teaching: Early Childhood Education – recognised Degree/Diploma of Teaching

Provision	Funding Category	UFS funding rate that TEC will assign
Degree/Diploma	I1 – 4	Not applicable

Notes:

As below in #19.2.

#19.2: Teaching: Primary – recognised Degree/Diploma of Teaching

Provision	Funding Category	UFS funding rate that TEC will assign
Degree/Diploma (pre-service only)	I1 – 4	Not applicable

Notes for #19.1 and #19.2:

1. To meet the criteria for classification as #19, a pre-service teacher education programme requires approval from the appropriate external quality assurance body as a nationally recognised Degree/Diploma of Teaching that meets all the criteria for registration prescribed by the Teaching Council of Aotearoa New Zealand. Other pre-service or in-service teacher/tutor education courses, or Early Childhood Education (ECE) courses, are classified as #03.
2. The disaggregation of postgraduate teaching programmes may result in some courses being classified in the appropriate teaching classifications #19.1, #19.2 or #20 if they meet the following criteria. Otherwise, classify as #03. To be classified as #19.1, #19.2 or #20, postgraduate courses must:
   o be specifically designed for learners who have a pre-service teaching qualification that is recognised by the Teaching Council of Aotearoa New Zealand
   o contain a significant (50 percent or more) practical component at an advanced level (NZQCF Level 8 or equivalent) undertaken in the early childhood, primary or secondary sectors
   o involve expert, ongoing supervision.

#20: Teaching: Secondary and Specialist recognised Degree/Diploma of Teaching

Provision	Funding Category	UFS funding rate that TEC will assign
Recognised Degree/Diploma of Teaching	I1 – 4	Not applicable

› Secondary Teacher Education (pre-service only)
› Special Education (early childhood and/or compulsory schooling)
› Retraining/extra training for the compulsory sector (full-time study awards)

Notes:

1. To meet the criteria for classification #20, a pre-service teacher education qualification for secondary teaching, or a Higher Diploma of Teaching in Special Education, requires CEAC, CUAP or NZQA approval as a nationally recognised Degree/Diploma of Teaching which meets the criteria required to be qualified to teach in the compulsory-education sector, including the Teaching Council of Aotearoa New Zealand criteria for registration. Classify other preservice or in-service teacher/tutor education courses as #03.
2. The disaggregation of postgraduate teaching qualifications may result in some courses being classified in the appropriate teaching classifications #19.1, #19.2 or #20 if they meet the criteria below. Otherwise, classify as #03. To classify as #19.1, #19.2, or #20, postgraduate courses must:
   a. be specifically designed for learners who have a pre-service teaching qualification that is recognised by the Teaching Council of Aotearoa New Zealand
   b. contain a significant (50 percent or more) practical component at an advanced level (NZCQF Level 8 or equivalent) undertaken in the early childhood, primary or secondary sectors

    c.   involve expert, ongoing supervision.

3. Retraining includes qualifications such as the qualification for Resource Teachers Learning and Behaviour (RTLBs).

#22: Trades

Provision	Funding Category	UFS funding rate that TEC will assign
Courses within New Zealand (or national) qualifications, including trade certificates	P1	F2

Highlighted classifications are new to this classification.

› Agriculture
› Automotive
› Boat Building
› Cabinet and Furniture Making
› Carpentry
› Catering/Cooking
› Professional Cleaning
› Electrical Engineering
› Farming
› Fencing
› Fishing
› Food Processing
› Forestry
› Hairdressing and Barbering
› Horticulture
› Interior Design (eg, kitchens, bathrooms)
› Jewellery
› Joinery
› Laundry Processing and Dry Cleaning
› Māori Vocational Training
› Painting and Decorating
› Panel Beating
› Plastering
› Plumbing, Gasfitting and Drainlaying
› Primary Industry Trade Certificates
› Printing
› Sign Writing
› Woodskills

Notes:
1. Practical components of specialist vehicle driving. (Eg, all-terrain vehicles, forklifts or heavy vehicles required for a vocational qualification may be classified as #22.)
2. Classify commercial fishing and processing as #11.
3. Classify NZQCF Levels 2 and 3 Engineering as trades, and classify Engineering at Level 4 and above as #11.
4. Restaurant/Bar has been removed from this code and should be classified as #4 Hospitality. The original reference to 'Restaurant/Bar' was intended to relate to catering/cooking as a trade to recognise the higher costs associated with food preparation, which includes ingredients as well as access to commercial kitchens and cooking equipment. Removal of 'Restaurant/Bar' is intended to clarify that food and beverage services is part of #04 from a funding rate

perspective.
5. Classify all trades (including pre-trades) at Levels 2, 3 and 4 as #22 Trades.
6. Classify all food processing as #22 unless explicitly mentioned elsewhere in the guide.

#23: Veterinary (for a BVSc and Postgraduate study from a BVSc qualification, excluding intermediate)

Provision at	Funding Category	UFS funding rate that TEC will assign
Degree only	Q2 – 4	Not applicable

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional courses specific to the discipline are aggregated as per the Programme

Basis Rule.

Notes:
1. Classification includes undergraduate (years 1 and 2, excluding intermediate), honours, and doctoral courses in Veterinary Studies.
2. Classify elective non-professional courses of general interest, such as arts and music, in the appropriate classification.
3. Enrolments in undergraduate degrees are restricted.

#23.3: Veterinary Science Undergraduate (Years 3, 4 and 5)

Provision at	Funding Category	UFS funding rate that TEC will assign
Degree only (Years 3, 4 and 5 of a BVSc qualification excluding intermediate):	Q2	Not applicable

Intermediate courses are disaggregated and classified in the appropriate classification.

Professional courses specific to the discipline are aggregated as per the Programme

Basis Rule.

Notes:
1. Classification includes Years 3, 4 and 5 undergraduate BVSc.
2. Disaggregate and classify elective non-professional courses of general interest, such as arts and music, in the appropriate classification.
3. Enrolments in undergraduate degrees are restricted.

#24–#37: Clinical Training Programme Classifications

Some health professional education and training qualifications have a Clinical Training Classification and should be recorded as that classification (#24–#37) in the Single Data Return (SDR) and not as #17.

#24: Nursing (Comprehensive Nursing)

Funding Category L2

Note:
All comprehensive nursing programmes require Nursing Council approval, as does the enrolled nursing programme.

#25: Medical Imaging

Funding Category B2

#27: Midwifery (3-Year Undergraduate)

Funding Category C2

Note:
A provider of this health-related training must be accredited by the relevant health professional body pursuant to section 12 of the Health Practitioners' Competence Assurance Act 2003 before its programmes can be approved for funding under this classification.

#28: Occupational Therapy

Funding Category B2

#29: Physiotherapy

Funding Category C2

#30: Medical Radiation Therapy (MRT)

Funding Category O2

Note:
See the notes for #13, which also apply to this classification.

#31: Pharmacy Professionals

Funding Category M2

Note:
See the notes for #13, which also apply to this classification.

#32: Speech Language Therapy

Funding Category C2 - 3

Note:
Only CUAP approved Level 9 qualifications in Speech and Language Therapy are eligible for the C3 funding rate.

#33: Medical Laboratory Science

Funding Category C2

#34: Clinical Psychology

Funding Category V3 (effective from 1 January 2020)

#35: Audiology

Funding Category C3

#36: Dietetics

Funding Category N3, – N4

#37: Medicine Undergraduate (Years 4, 5 and 6)

Funding Category U2

Note:
Medicine – Years 4, 5 and 6. (The trainee intern grant for sixth year medical students is delivered as a special supplementary grant.)

Enrolments in this classification are restricted.

#38: Foreign-Going Nautical

Provision	Funding Category	UFS funding rate that TEC will assign
Diploma/Certificate	S1	F5

Enrolments in this classification are restricted.

#39: Specialist Large Animal Science

Funding Category H2- H4

Note:
Enrolments in this classification are restricted.

#40: Te Reo Māori

Provision	Funding Category	UFS funding rate that TEC will assign
Degree and higher-level study (use of this classification in 2023 for degree provision is optional)	A1-4	Not applicable
Diploma/Certificate	A1	F6

Courses that prepare or develop further the abilities of individuals to understand and demonstrate knowledge of te reo Māori. Principal subject areas include kōrero, pānui, tuhituhi and whakarongo.

#41: Tikanga Māori

Provision at:	Funding Category:	UFS funding rate that TEC will assign
Degree and higher-level study (use of this classification in 2023 for degree provision is optional)	A1-4	Not applicable
Diploma/Certificate	A1	F6

Tikanga Māori-based courses are about te ao Māori (a Māori worldview), are informed by mātauranga Māori (Māori knowledge) and inform a Māori way of being and knowing.

This is an interim definition of tikanga Māori for 2023. Funding for courses that use this classification from 2024 and beyond will be based on the outcomes of a wider review of te reo Māori and mātauranga Māori funding in the tertiary sector that is being led by the Ministry of Education. This interim definition is based on the [New Zealand Standard Classification of Education (NZSCED) classification.](#)

Appendix 1: Numeric Code

The numeric code is paired with the alphabetic code to determine funding. It is determined by the level of study of the qualification that the course is part of. The numeric code categories are explained in the table below.

Numeric code (category) (classification by level and content of study)

1	Courses designed for non-degree qualifications with no research requirement, including certificates and diplomas
2	Courses designed for undergraduate degree qualifications, including bachelor's degrees, graduate certificates and diplomas
3	Courses designed for taught postgraduate qualifications, including postgraduate certificates and diplomas, bachelor's degrees with honours, and taught master's papers
4	Research-based** postgraduate qualifications, including master's theses/dissertations of 1.0 EFTS or more for master's and doctoral study

Example: An undergraduate Medicine course is numeric code 2. A postgraduate Medicine course is numeric code 3 (if a taught course) or 4 (if research based).

Numeric code 3 - Postgraduate qualifications

The essential principle of postgraduate education is that the learning involved is at Level 8 or higher on the NZQCF.

A certificate or diploma can be classified as a postgraduate qualification if:

- it is built on the undergraduate degree of the same discipline and at Level 8 or higher on the NZQCF, or

- it is equivalent to the first year (Diploma) or half year (Certificate) of a master's degree.

It is not appropriate to allocate numeric code 3 for an honours degree awarded as a result of the learner's superior achievement in an undergraduate course. A qualification cannot be classified as a postgraduate programme if:

- it is the fourth year of a four-year undergraduate degree, or

- it is a graduate certificate or diploma that equates to the final year of an undergraduate degree, and is open to graduate learners from a variety of disciplines.

An honours course can be categorised as postgraduate if:

- the honours programme requires admission from a completed bachelor's degree

- a learner is specifically admitted into a final-year honours stream, or

- a course is specific to an honours stream.

Numeric code 4 – research-based postgraduate qualifications

The Delivery on the NZQCF at Levels 7 (degree) and above (DQ7+) definition for 'research-based', and therefore eligible for DQ7+ numeric code 4 funding rates, is that the research component comprises at least 1.0 EFTS. This is different from the Performance-Based Research Fund (PBRF) eligibility criteria for research degree completions, which include recognising qualifications with research components totalling 0.75 EFTS or more.

You may allocate numeric code 4 for research-based postgraduate qualifications, including a master's thesis/dissertation, of 1.0 EFTS or more for master's and doctoral study.

You may allocate numeric code 4 for a research-based postgraduate qualification if the qualification meets all of the below criteria:

- It has an EFTS value of at least 1 EFTS. This total value may be spread over more than one year.

- It includes one or more courses at Level 8 or higher on the NZQCF that total a minimum of 1 EFTS.

- It requires a learner, who is supervised, to produce a substantial research output that amounts to 100% of the learning and assessment for that course.

A course that is preparatory to a thesis, such as research methods, is not a postgraduate course.

Appendix 2: Summary of Main changes

General changes	Name changed from Course Classification Guide to Delivery Classification Guide – to align with terminology in the Funding Mechanisms for 2023.
	Removed numeric code '5', which was discontinued in 2019.
	Removed references to Industry Training and Apprenticeships Act 1992 as Act was repealed.
	Changed New Zealand Qualifications Framework (NZQF) to New Zealand Qualifications and Credentials Framework (NZQCF) to include Micro-credentials.
	Where applicable, the alpha-numeric funding codes for UFS have been provided.
	Removed references to Student Achievement Component and replaced with references to Delivery on the New Zealand Qualifications and Credentials Framework (DQ).
	Removed references to expired/discontinued unit standards of qualifications as these are no longer current for learners.
	Name change #22: Trades 2 (all trade courses other than for trainees under the Industry Training and Apprenticeships Act 1992 and Agricultural, Horticultural, Forestry and Primary Industry Cadets). This change will be reflected in TEC systems in 2023.
	#17 Health Related Professions has been split into the training that falls under the Health Practitioners' Competence Assurance Act 2003 and that which does not.
	Additional guidance provided, including: • information on how to disaggregate courses • reference to exceptions • reference to what happens if an incorrect code is used • information on the Programme Basis Rule • information about Level 2 qualifications on the NZQCF • how to classify and enter courses for UFS.
Removed classifications	#21: Trades 1 (all trade courses for trainees under the Industry Training and Apprenticeships Act 1992 and Agricultural, Horticultural, Forestry, and Primary Industry Cadets): Removed due to implementation of the Unified Funding System. This classification was used for off-job training. Under the Unified Funding System courses will be funded based on a combination of subject area and mode of delivery. #22.1: Vocational Training for Industry (all courses where delivery is comparable to Industry Training): Removed due to implementation of the Unified Funding System. Courses under #22.1 will need to be changed to the relevant subject-based category under the delivery component.
New classifications	#40: Te Reo Māori and #41: Tikanga Māori

Removed subjects from classifications	#22 Trades (Previously known as #22: Trades 2 (all trade courses other than for trainees under the Industry Training and Apprenticeships Act 1992 and Agricultural, Horticultural, Forestry, and Primary Industry Cadets): • Restaurant/Bar removed because it is now under #04 Hospitality.
New or amended subjects under classifications	#01: Agriculture; Horticulture: • Primary Industry (vocational operational skills) added.
	#03 Arts; Advanced Studies for Teachers; Health Therapies; Humanities; Languages; Social Sciences: • Floristry • Interflora (and similar) These subjects were referenced in a note under #01: Agriculture; Horticulture, that they should be classified as #03 Arts; Advanced Studies for Teachers; Health Therapies; Humanities; Languages; Social Sciences. They have now been included in the subject list.
	#04: Business; Accountancy; Office Systems/Secretarial; Management: • A note explains why Restaurant/Bar is now under #04 Hospitality.
	#17: Health-Related Professions: • Social Work for practicum components only.
	#22 Trades: Previously known as #22: Trades 2 (all trade courses other than for trainees under the Industry Training and Apprenticeships Act 1992 and Agricultural, Horticultural, Forestry, and Primary Industry Cadets): • Automotive Electrical, Automotive Pre-trade and Basic Automotive replaced with Automotive. • Carpentry Pre-trade Comprehensive changed to Carpentry. • Professional Cleaning added. • Electrical changed to Electrical Engineering. • Fencing added. • Fishing added. • Food Processing added to replace Meat. • Interior Design added. • Laundry Processing and Dry Cleaning added. • Plumbing, Gasfitting and Drainlaying (pre-trade) changed to Plumbing, Gasfitting and Drainlaying. • Sign Writing added. • Woodskills pre-trade changed to Woodskills. Where applicable, notes added for relevant subjects.
Updated notes or detail under classification	#01: Agriculture; Horticulture: • Removed note on industry courses for agricultural/horticultural/forestry/primary cadets reporting under #21. • Added exception for note on pre-vocational courses.

	• Removed expired unit standards on block stack timber and fell trees – replaced with more general information. • Specialised agriculture definition added.
	#03: Arts; Advanced Studies for Teachers; Health Therapies; Humanities; Languages; Social Sciences: • Note added on when Social Work should be classified as #17.
	#11: Engineering: Technology: • Note added on classifying Engineering at Level 4 and above.
	#11.2: Pilot Training: • Detail added on the Programme Basis Rule for pilot training.
	#20: Teaching: Secondary and Specialist recognised Degree/Diploma of Teaching: • Removed note on retaining/extra training.