



PBRF 2018 Quality Evaluation panel nomination FAQs

Responses to frequently asked questions about the panel nomination process for the Performance-Based Research Fund (PBRF) 2018 Quality Evaluation

What date do panel nominations close?

26 February 2018.

What is involved in being a panel member?

The workload for panel members entails training (including online training and a two-day panel training session in Wellington¹ in August 2018), an online assessment of Evidence Portfolios (EPs) of research from August to October 2018, and in-person attendance for a three-to-five day panel meeting in November or December 2018 in Wellington.

What dates are the panel meetings in 2018?

Mathematical & Information Sciences & Technology	19-22 November	Māori Knowledge & Development	26-28 November
Education	19-23 November	Physical Sciences	26-29 November
Pacific Research	20-22 November	Medicine & Public Health	3-7 December
Business and Economics	19-23 November	Engineering, Technology & Architecture	3-6 December
Biological Sciences	26-30 November	Social Sciences & Other Cultural/Social Sciences	3-7 December
Humanities and Law	26-30 November	Health	3-6 December
Creative & Performing Arts	26-29 November		

The number of days required per panel is based on current estimates of the number of EPs expected. Depending on actual EPs received, we may make slight adjustments to the number of days that some panels meet.

Where are the panel meetings and panel training?

All panel meetings and panel training will be held in Wellington, New Zealand.

¹ Note that panel members who are located outside New Zealand, Australia or the Pacific Islands won't attend the training in Wellington, but will be provided with online training modules and support in July/August 2018.

When is the training?

2-3 August 2018	6-7 August 2018	9-10 August 2018	15-16 August
<ul style="list-style-type: none">• Pacific Research• Māori Knowledge & Development• Education• Creative & Performing Arts	<ul style="list-style-type: none">• Biological Sciences• Medicine & Public Health• Health	<ul style="list-style-type: none">• Mathematical & Information Sciences and Technology• Engineering, Technology & Architecture• Business & Economics	<ul style="list-style-type: none">• Social Sciences & Other Cultural/Social Sciences• Humanities & Law• Physical Sciences

What if I am not available to attend the training dates for my panel?

It is our strong preference that you attend training with your panel. However, if you are unable to attend the training with your panel we will make alternative arrangements with you.

Is the role remunerated?

An honorarium is paid and travel and accommodation are covered for all panel members. Please see the document *Peer Review Panel nomination and selection process for the 2018 Quality Evaluation* for more details on remuneration.

What if I am new to the Quality Evaluation and have never submitted an EP?

We appoint panel members from both inside and outside of academia, and also appoint international panel members. Whether or not you have submitted an EP to the Quality Evaluation is not a factor in panel member selection.

Are my previous PBRF results a factor in whether I can be nominated or appointed?

No, previous or anticipated results in the Quality Evaluation are not a factor in panel member selection. Your PBRF results are strictly confidential and are not shared with Chairs as part of the appointment process. The key factor is that panel members are nominated with the panel member selection criteria in mind. This includes having relevant research and subject expertise, experience in evaluation and/or peer review, and the ability to represent a broad range of researchers.

Didn't you already appoint the panels?

An initial process in 2015 appointed Chairs, Deputy Chairs and an initial cohort of panel members to develop the panel-specific guidelines. This second nomination process will appoint the full panel prior to the Quality Evaluation in 2018.

I was nominated in the first round of panel appointments (2015) but was not selected for an initial panel. If I am still interested in being appointed to the full panel must I be nominated again for this round?

No, all the existing nominations from the first round remain 'live' so any nominees who were not appointed will be considered for appointment to the full panel.

I have been nominated, but my circumstances have changed and I no longer wish to be considered for panel membership. What should I do?

Please inform the TEC as soon as you decide you cannot take part. This can be done through the PBRF research office at your organisation, or you can email us directly at pbrfhelp@tec.govt.nz.

When are selection results announced?

Nominees will be advised of the selection results by 18 April 2018. The final panels will be publicly announced by 10 May 2018.

Where do I find out more information about the nominations process or being a panel member?

The nomination process is completed [online](#). More information on the nominations process and being a panel member is available in the document [*Peer Review Panel nomination and selection process for the 2018 Quality Evaluation*](#) or by emailing pbrfhelp@tec.govt.nz.