
Te Paetara Raraunga

Managing information as a strategic asset

- About Te Wānanga o Aotearoa
- About Te Paetara Raraunga
- Asset management
- Digital information
- What we know about our information
- Case study – Kaimahi Info
- Demo – Kaimahi Info



Te Wānanga
o Aotearoa

He takapau mātauranga, he whānau huarewa

Whānau transformation
through education

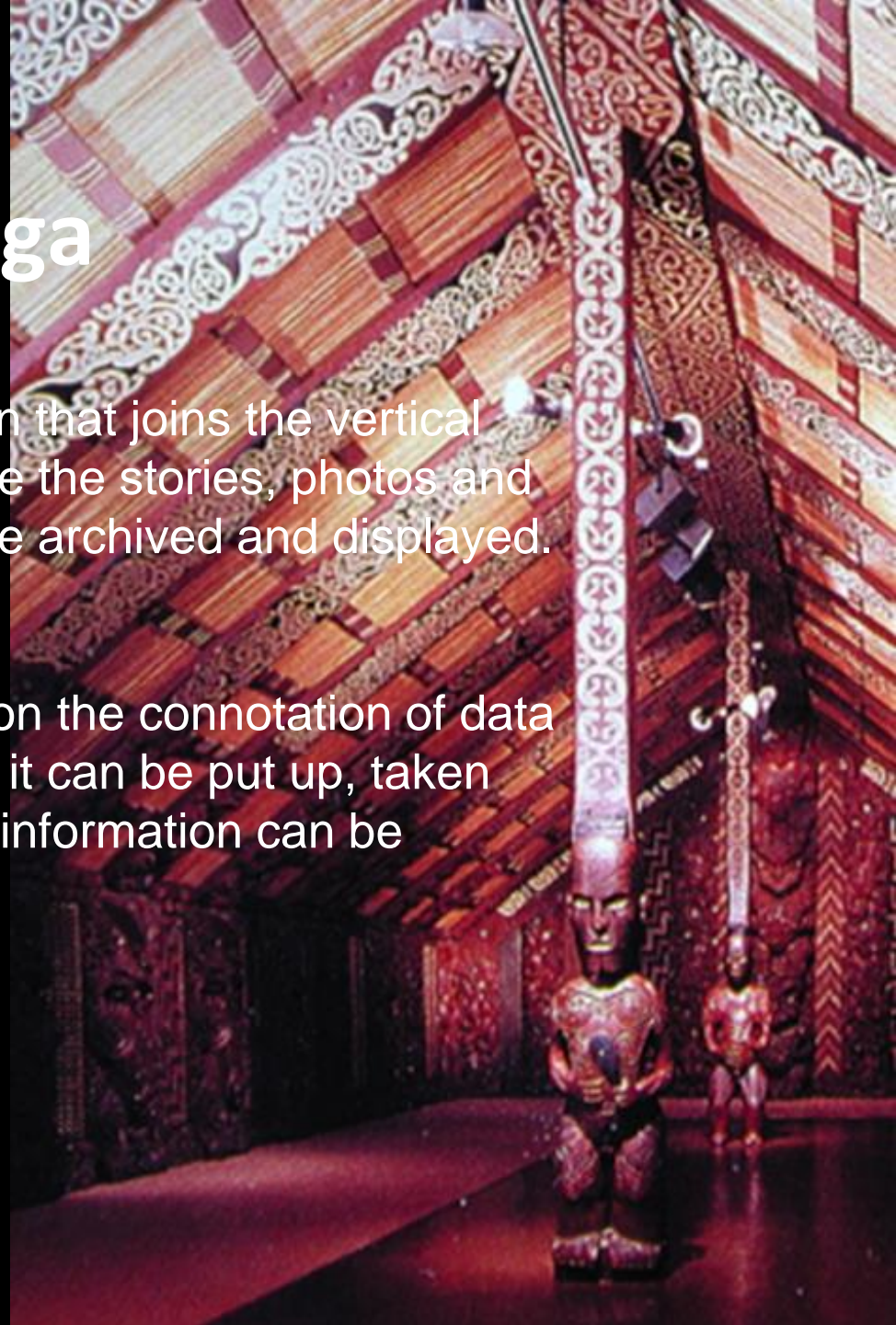
- Over 30,000 taura annually
- Over 1400 kaimahi
- Over 80 delivery sites
- Over 100 programmes



Te Paetara Raraunga

The paetara is the horizontal batten that joins the vertical posts of a whare nui wall. It's where the stories, photos and history of the marae and people are archived and displayed.

Raraunga is literally data. It takes on the connotation of data being suspended in a place where it can be put up, taken down and used as needed, where information can be organised and archived.



Te Paetara Raraunga

Managing information to support taura and kaimahi success

Better easier ways to find, use, share and retain quality information

Provide reliable evidence of activities

Improving legislative compliance

Building information management capability



Te Wānanga
o Aotearoa

Asset management

- Asset inventory
- Record attributes
- Location and connectivity
- Use common methods for categorising assets
- Record utilisation
- Plan asset intervention activities
- Have a history of past activities



Te Wānanga
o Aotearoa

Digital information

- Reliant on technology
- Fragile
- Untrustworthy
- Scattered and hidden in multiple repositories
- Two thirds is ROT

What we know about our information

What we don't know

57% - no information asset register

31% - total quantity of digital holdings unknown

40% - location of all digital holdings unknown

Few could identify digital storage costs

The information we cannot find

The accountability we cannot demonstrate

Insights we are missing

The risks we don't know about

Kaimahi Info

Finding all the information for a single kaimahi is difficult

Multiple systems and repositories

Not everyone has access to all repositories

Paper and digital files

No naming conventions

Duplicate information

Lack of confidence in the currency of the file



Kaimahi Info – the solution



Office 365



- One version of the truth
- Safe storage
- Access anytime anywhere
- Easy searching and finding
- Economical
- Able to scale to the rest of TWoA
- Easy tagging and classification



Te Wānanga
o Aotearoa

Kaimahi Info home page

Te Kōpua Kiriwhanake **Kaimahi Info** HR Staff Info Nga Tumu Iho

TWoA Regions

- Home
- Employment
- End of Employment
- Health and Safety
- Education
- Illness Management
- Individual Position
- Description
- Induction
- Injury Management
- Issue resolution
- Kaimahi Development
- Leave
- Payroll
- Police Checks
- Qualifications
- Recruitment
- Work Environment

Make your selection

| | | | | | |
|--------|--------|-----------|--------------------|-----------------|-----------|
| Te Ihu | Te Kei | Te Waenga | Te Puna Mātauranga | Kaimahi Archive | Executive |
|--------|--------|-----------|--------------------|-----------------|-----------|

Upload Documents

| ✓ | Name | Title | Employee ID | Employee Document Type | Document Tags | Takiwa | Created | Created By | Modified | Modified By |
|---------------------------|------|-------|-------------|------------------------|---------------|--------|---------|------------|----------|-------------|
| Drag files here to upload | | | | | | | | | | |

Recent Termination Requests

| Employee ID | Termination Date | Termination Workflow |
|---|------------------|----------------------|
| There are no items to show in this view of the "Termination Requests" list. | | |

Recent Rehire Requests

| Employee ID | Terminated Year | Rehire Date | Rehire Workflow |
|--|-----------------|-------------|-----------------|
| There are no items to show in this view of the "Rehire Requests" list. | | | |

Recent Takiwa Update Requests

or















| ✓ | Employee ID | Takiwa | Update Takiwa Workflow |
|---|-------------|--------|---------------------------|
| | 8779 | Te Ihu | Completed |

Kaimahi directory

Kiriwhanake **Kaimahi Info** Nga Tumu Info

Kaimahi Directory

SEE ALL A **B** C D E F G H I J K L M N O P Q R S T U V W X Y Z

| | | | | | | |
|--|--|--|--|--|---|---|
|  <p>Derek Baker <i>Technician Telecoms</i> (3967)</p> <p>Dept: Hangarau ICT Operati... Work Phone: +64 7 843 2717 Derek.Baker@twoa.ac.nz View Documents</p> |  <p>Jo Baker <i>Executive Assistant</i></p> <p>Dept: Rangatahua Jo.Baker@twoa.ac.nz View Documents</p> |  <p>Olivia Ballantyne <i>Senior Coordinator - HR - KI...</i> (9008)</p> <p>Dept: Kiriwhanake Service ... Work Phone: +64 7 872 0327 Olivia.Ballantyne@twoa.ac.nz View Documents</p> |  <p>Winston Barrett-Hogg <i>Engineer - Service Manage...</i> (8795)</p> <p>Dept: Hangarau Service Ma... Winston.Barrett-Hogg@twoa... View Documents</p> |  <p>Hannah Barry <i>Coordinator Training And Pr...</i> (9138)</p> <p>Dept: Kiriwhanake Organis... Work Phone: +64 7 872 0351 Hannah.Barry@twoa.ac.nz View Documents</p> |  <p>Taegan Baxter <i>Coordinator - Recruitment S...</i> (8654)</p> <p>Dept: Rakaikahuroa Recruit... Taegan.Baxter@twoa.ac.nz View Documents</p> |  <p>Lindsay Baxter <i>Acting Tumutaumatus</i> (5358)</p> <p>Dept: Te Puna Mātauranga ... Lindsay.Baxter@twoa.ac.nz View Documents</p> |
|  <p>Annette Belling <i>Accountant</i> (9359)</p> <p>Dept: Rangatahua Performa... Annette.Belling@twoa.ac.nz View Documents</p> |  <p>Pani Berghan <i>SME - Remuneration & Ben...</i> (2600)</p> <p>Dept: Kiriwhanake Support... Work Phone: 07 872 6084 Pani.Berghan@twoa.ac.nz View Documents</p> |  <p>Kristi Bernards <i>Lead Applications & System...</i> (8314)</p> <p>Dept: Hangarau ICT Applic... Kristi.Bernards@twoa.ac.nz View Documents</p> |  <p>Gail Boddie <i>Lead Business Partner Supp...</i> (8439)</p> <p>Dept: Kiriwhanake Support... Gail.Boddie@twoa.ac.nz View Documents</p> |  <p>Jan Botha <i>Enterprise Architect - ICT O...</i> (7535)</p> <p>Dept: Hangarau ICT Operati... Work Phone: 0800 808 789 Jan.Botha@twoa.ac.nz View Documents</p> |  <p>William Boyd <i>Senior NET and Salesforce ...</i></p> <p>Dept: Hangarau William.Boyd@twoa.ac.nz View Documents</p> |  <p>Jeffrey Brown <i>Data Warehouse Architect</i></p> <p>Dept: Hangarau Delivery En... Jeffrey.Brown@twoa.onmicr... View Documents</p> |

Kaimahi profile page

Preference for results in English ▾

[8314 TWoA Deduction](#)
Fortnightly payment: Maximum of 6 deductions ... Date to start deduction payment from salary/wage ... Salary/wage deduction form (v2.0, Sept 2016 ...
twoa.sharepoint.com/sites/kiriwhanake/.../8314 TWoA Deduction.docx

[8314 issues](#)
twoa.sharepoint.com/sites/.../Te Puna Matauranga/8314 issues.docx

[8314 CEC Reporting Line 2016-09-09](#)
twoa.sharepoint.com/.../8314 CEC Reporting Line 2016-09-09.docx

[8314 Consultation Outcome Hangarau 2017-06-07](#)
twoa.sharepoint.com/.../8314 Consultation Outcome Hangarau 2017-06-...

[8314 recruitment](#)
twoa.sharepoint.com/sites/kiriwhanake/.../8314 recruitment.docx


[8314 HR Complaint 2013-09-06](#)
twoa.sharepoint.com/sites/.../8314 HR Complaint 2013-09-06.docx

[8314 CEC Work Location 2014](#)
twoa.sharepoint.com/sites/.../8314 CEC Work Location 2014.docx

[8314 CEC Flexible Hours 2017](#)
twoa.sharepoint.com/sites/.../8314 CEC Flexible Hours 2017.docx

8 results

Employee



Kristi Bernards
Lead Applications & Systems Solutions
Hangarau | ICT Applications And Systems

AMS Leader Info

| | |
|----------------------|---------------------------------------|
| Employee Name | Kristina Bernards |
| Employee Number | 8314 |
| Position 1 | Lead Applications & Systems Solutions |
| Manager 1 | Grant Strang |
| Position 2 | Group Mentor |
| Manager 2 | Tanya Wierzbicka |
| Total Positions Held | 2 |
| Active | True |

Tags

8314
Te Puna Matauranga/...
Change of Employmen...
Employment
Consultation outcome

SHOW MORE

Kaimahi Info demo

Te Kōpua Kiriwhanake **Kaimahi Info** HR Staff Info Nga Tumu Info

Home

Search This Site Search

Make your selection

| | | | | | |
|--------|--------|-----------|--------------------|-----------------|-----------|
| Te Ihu | Te Kei | Te Waenga | Te Puna Matauranga | Kaimahi Archive | Executive |
|--------|--------|-----------|--------------------|-----------------|-----------|

Upload Documents

New Upload Sync Share More

| Name | Title | Employee ID | Employee Document Type | Document Tags | Takiwa | Created | Created By | Modified | Modified By |
|---------------------------|-------|-------------|------------------------|---------------|--------|---------|------------|----------|-------------|
| Drag files here to upload | | | | | | | | | |

Recent Termination Requests

| Employee ID | Termination Date | Termination Workflow |
|-------------|------------------|----------------------|
| 3422 | 1/12/2017 | Completed |

Recent Rehire Requests

There are no items to show in this view of the "Rehire Requests" list.

Recent Takiwa Update Requests

| Employee ID | Takiwa | Update Takiwa Workflow |
|-------------|--------|------------------------|
| 8779 | Te Ihu | Completed |

Windows taskbar: 11:06 AM 15/11/2017

Pātai – Questions