Kia ora!

Welcome to the Fees Free Focus for June 2022.

Please encourage all those working on fees-free enrolments and reporting in your organisation to subscribe to this newsletter and receive updates, tips and the monthly reporting schedule. If you've received this, you're already subscribed.

If you would like to view the Fees Free newsletters from previous months, you can find them on the TEC website on the Fees Free guidance page.

Click to subscribe

Important Updates and Changes

Transitioning provider-based learners from TTAF to Fees Free for 2023
The Targeted Training and Apprenticeship Fund will end 31 December 2022. Where a learner's provider-based course starts in 2022 and ends in 2023, the TEC will apportion fees based on the portion of the course that occurs before 31 December 2022, based on the total number of days in the course. However, TTAF will cover full fees where:

- The course ends on or before 31 January 2023; or
- The amount payable by the learner is calculated to be $10 or less.

TEOs should continue to report learner enrolments and fees to us as normal, and the TEC will calculate the funding for you. Where TTAF will not cover the full amount, the remaining is payable by the learner.

Learners who meet the 2023 eligibility criteria for Fees Free may be able to receive Fees Free for their study and/or training from 1 January 2023. It will not be possible to confirm the eligibility of learners until we have received the funding delegation for 2023. In the meantime, learners who would like to be notified when the 2023 eligibility check is available on the Fees Free website can contact us at customerservice@tec.govt.nz.

We will provide further information as soon as it is available.

Remember to check the TTAF eligibility of your qualifications
With the Targeted Training and Apprenticeships Fund coming to and end on 31 December 2022, it's important to check that you have received approval for all qualifications that you believe meet the TTAF eligibility criteria. To receive funding, you must have submitted a request to the TEC, even if the

qualification is already listed on the [TTAF list of Qualifications and Programmes](#).

If you're unsure whether your organisation has received approval for a qualification, contact your Relationship Advisor or the Customer Contact Group for assistance.

Tips for Reporting Study

The increased limit in the Fees Free validation that allows you to report higher fees under the [Annual Maximum Fee Movement](#) has now been removed, and we have noticed an increase in fees failing validation. Please ensure the fees that you report in your All Enrolments and Costs returns are less than or equal to the fees in STEO for each course.

We will not allocate for any fees that exceed the fees approved in STEO. You can check your Multiple Providers and Cap Limit report to find out how much we are allocating to you per learner based on your most recent return. Your Data Validation report provides more detail on any errors we have identified in your return.

Tips for Reporting Training

Thank you for your continued submissions of fees-free data. We have had very little feedback to provide to you in recent months as the data submitted has been error-free and accurate, which we greatly appreciate.

June Reporting Schedule

For reporting study

8 June 2022	• June Fees Free All Enrolments and Costs template available via Workspace2
9 June 2022	• NSN extract date for the Fees Free All Enrolments and Costs return
15 June 2022	• June Fees Free All Enrolments and Costs return due to TEC by uploading to Workspace2

For reporting industry training

30 June 2022	• NSN extract date for the Fees Free Programmes and Fees return
1 July 2022	• June Fees Free Programmes and Fees template and Fees Free Schedule of Fees template available via Workspace2
6 July 2022	• June Fees Free Programmes and Fees return and Fees Free Schedule of Fees due to TEC by uploading to Workspace2

Contact us

If you have any questions or comments about this newsletter, please contact the Customer Contact Group at customerservice@tec.govt.nz or 0800 601 301.

Reporting information not reaching the right person?
Please email the Customer Contact Group at customerservice@tec.govt.nz, if you need a staff member added, as a Fees Free data return contact, for your organisation. Please include their name, job title and email address. Your organisation can have more than one data return contact.

Set yourself fees-free

Our mailing address is:

customerservice@tec.govt.nz

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